

North East King County Regional Public Safety Communication Agency (NORCOM) GIS Data Development Request for Qualifications

January 29, 2010

Introduction

The North East King County Regional Public Safety Communication Agency (NORCOM) is soliciting proposals from pre-qualified vendors on the Shared Procurement Portal <https://sharedprocurementportal.com/default.aspx> roster to perform Public Safety GIS Data Development work. Major tasks will include source research, database design, prototype test, public safety data layers creation, quality control, system implementation, and data maintenance planning. During the project, activities may be required at NORCOM and its participating agencies facilities for one or two days per week. NORCOM will evaluate and rank all proposals, and may award this work to the vendor that appears most qualified.

NORCOM's process for evaluation of potential vendors will start with a distribution of this solicitation to several pre-qualified vendors currently on the Shared Procurement Portal roster. Vendors interested in proposing on this project must submit a technical/project management/cost proposal by March 5, 2010. NORCOM will evaluate proposals and select no more than three finalists. At its option, NORCOM may choose one finalist to enter into contract negotiation, or may reject all proposals.

NORCOM is seeking information from vendors to allow NORCOM to assess vendor skills and experience supporting public safety GIS technology. Information that is useful to NORCOM for its evaluation includes proposed technical approach to the project, project management approach – including ability to meet project requirements and schedule – project staff experience with ESRI, New World Systems, and TriTech public safety technology. NORCOM requires a vendor experienced with large data development and public safety projects, recent client references, satisfactory backgrounds of all team members based on a finger print-based records check, and a cost estimate. The cost estimate will be considered by NORCOM, but will not be a major factor.

General Scope of Work

NORCOM www.norcom.org began operation on July 1, 2009. NORCOM and its participant agencies utilize a state-of-the-art integrated public safety technology suite that includes computer-aided dispatch, mobile data computers, field reporting, fire, emergency medical and law enforcement records management and jail management. NORCOM services all of King County Fire Zone One which is generally shown on the attached project area map.

NORCOM is primarily interested in developing a high accuracy, topologically correct, well-integrated public safety database and system, which can be maintained easily and rapidly. Vendor familiarity with public safety operation and location routing is a plus. NORCOM currently uses ESRI ArcGIS server 9.3, ArcGIS desktop 9.3, and New World System's Aegis MSP software.

NORCOM envisions three main tasks in this project:

- I. Planning, design, specifications, and prototype
- II. Public safety data development and system integration
- III. Development of maintenance plan and procedures

Authorization to proceed on each task will be provided by NORCOM only upon satisfactory completion of the preceding task.

Proposal Requirements

To be responsive to this solicitation, proposals must conform to the procedures, format, and content requirements outlined below. Proposals not meeting these requirements may be considered non-responsive and disqualified.

- A) No more than 4 pages describing technical approach
- B) No more than 2 pages describing project management approach
- C) No more than 4 pages describing experience with similar projects and description of key team members assigned to the project
- D) 1 page cost proposal (including cost of subcontractors, if any)

Note – Number of pages is based on printed pages. A sheet of paper with printing on both sides is 2 pages.

Submit 3 copies of Item A, B and C with each copy bound as a single package. Item D shall be submitted separately. Digital copy in .pdf format is acceptable in place of 3 paper copies.

The submittal deadline is 5:00 P.M. PST, March 5, 2010 at NORCOM's office. Responses shall be addressed / delivered as follows:

By US Mail	By Hand Delivery or Delivery Service
NORCOM Attn: Purchasing Manager PO Box 50911 Bellevue, WA 98015-0911	NORCOM Attn: Purchasing Manager 450 110 th Ave NE Floor Seven Bellevue, WA 98004-5514

The content of all proposals will be considered confidential to the extent allowed by law until an award is made.

Requests for Additional Information

All questions for additional information should be made in writing to the following NORCOM contact, and must be received by 5:00 PM PST, February 19, 2010. No phone calls please.

NORCOM
NORCOM GIS Data Development Questions
Attn: Technology Manager
PO Box 50911
Bellevue, WA 98015-0911
mnelson@norcom.org

Copies of the questions and answers will be published at NORCOM website www.norcom.org by February 26, 2010 or emailed to all prospective respondents who advised NORCOM's technology manager that they wish to receive additional information.

Project Schedule Milestones

Tasks	Estimated Date
General statement for proposal published	February 1, 2010
Written questions for additional information due	February 19, 2010
Written questions and answers transmitted	February 26, 2010
Proposal due	March 5, 2010
Notification of selected firm/firm team	March 12, 2010
Contract award	March 19, 2010
Work begins	March 22, 2010
Project Completion	By June 30, 2010
QC / Project Acceptance	60 days after Project Completion

NORCOM may award individual tasks or the entire project to the firm/team that appears best qualified to accomplish this work in the required interval.

Notification

Each respondent will be notified in writing as to acceptance or rejection of its proposal as described above at Project Schedule Milestones. NORCOM may delay accepting and rejecting proposals if it is deemed to be in the best interest of NORCOM.

NORCOM King County Fire Zone 1 GIS Project Area Map

