

## Meeting Minutes

### NORCOM Governing Board – Special Meeting

City of Kirkland, Peter Kirk Room

March 30, 2009—9:00-10:30 a.m.

**Governing Board Reps:** Marcus Kragness, Brad Miyake, Bill Archer, Rich Conrad, Bob Larson, John Lambert, Lee Soptich, Chris Connor, and Dennis Johnson. Quorum established.

### Call to Order

The NORCOM Governing Board was called to order by Marcus Kragness, Governing Board Vice Chair, at 9:01 a.m. on March 30, 2009.

#### 1. Report from Executive Director – Chris Fischer

- Implementation Update – Chris reported that NORCOM has formalized the lease with Bellevue. The lease will go before the Bellevue City Council on April 6<sup>th</sup>.
- Interlocal Agreement with City of Redmond for Backup Operations (**action item**) – Chris reported on the proposed agreement with the City of Redmond for use of available space in the Public Safety Building to serve as NORCOM’s backup operations center. Chris noted two areas in the agreement should be changed before being signed by the Chair. The current wording in the agreement only implies that there is no cost to NORCOM in terms of rent or lease space, but Chris expressed the need to include specific language that says there is no cost to NORCOM. Also, section 2 needs to be reworked to make sure language is consistent with the language used in the lease with Bellevue.

Lee Soptich made a motion to authorize the Director to clarify the language, as suggested, and allow the Chair to sign the agreement. No opposing votes. Motion carried.

#### 2. Report from Finance Manger – Gwen Pilo

- eCityGov Interlocal Agreement (**action item**) – Gwen reported on Resolution 12 allowing NORCOM’s participation as a subscriber in an Interlocal Purchasing Agreement between NORCOM and the eCityGov Alliance. The annual subscription fee for NORCOM is \$1,500 and consistent with the current budget.

Three members of the Board recused themselves from the vote because of a conflict of interest. The members were Brad Miyake, Bob Larson, and Rich Conrad. The remainder of the group felt that since there was still a quorum in attendance that as long as a majority of the voting members were in agreement, the vote could continue without the recused members.

Dennis Johnson made a motion to approve Resolution 12, authorizing and approving NORCOM’s participation in an Interlocal Joint Purchasing Agreement with eCityGov Alliance. No opposing votes. Motion carried.

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#### **3. Executive Session – 9:13 a.m. – 10:05 a.m.**

In attendance: Marcus Kragness, Brad Miyake, Bill Archer, Rich Conrad, Bob Larson, John Lambert, Lee Soptich, Chris Connor, Dennis Johnson, Chris Fischer, Susan Beisheim, Gwen Pilo, Sheryl Mullen, Tami McNeal, Alison Bennett, Eric Olsen, Erin Leonhart, Bill Kenney, and NORCOM Labor Attorney, Ron Knox (via phone).

Following the Executive Session, Bill Archer made a motion to approve Ron Knox's outline, as presented, for the negotiation strategy.

Rich Conrad asked to amend the motion to include staying within the 2009 budget and the projected 2010 budget.

Bill Archer amended the motion. No opposing votes. Motion carried.

Marcus Kragness adjourned the meeting at 10:09 a.m.