



AGENDA
NORCOM Governing Board
Kirkland PD Totem Lake Room - October 11, 2019

1. Call to Order
2. Roll Call
3. Open Communications from the Public
4. NORCOM Recognition
5. Consent Agenda
 - A. September 13, 2019 Governing Board Minutes
 - B. September 2019 Accounts Payable Report
 - C. September 2019 Fund Financial Statement
6. For Board Decision
7. For Briefing to Board
8. Staff Updates
 - A. NORCOM Governing Board Strategic Discussion with NORCOM Staff
9. Committee Reports
10. Upcoming Agenda Items
11. Executive Session

The Governing Board may hold an Executive Session pursuant to one or more of the following:

 - *RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency;*

- *RCW 42.30.110(1)(g) to review the performance of an employee; and*
- *RCW 42.30.110(1)(f) to receive and evaluate complaints brought against an employee.*

12. Adjournment

The next Governing Board meeting is scheduled for



MEMORANDUM

To: Governing Board
From:
Date: 10/06/2019
Subject: September 13, 2019 Governing Board Minutes

Executive Summary:

NA

Background:

NA

Past Board or Other Related Actions:

NA

Policy and Strategic Implications:

NA

NORCOM Staff Recommendation:

NA

Staff Comments:

NA

Options

NA

Risks

NA

Finance Committee Review: No

NA

Legal Review: No

NA

Joint Operations Board Review: No

NA

Fiscal Impact

Budgeted Y/N: N

Fiscal Year: 2019

Account (s):

Fiscal Note:

Fiscal Impact:

NA

Attachments

2019-09-13 Governing Board Minutes



MEMORANDUM

To: Governing Board
From:
Date: 10/06/2019
Subject: September 2019 Accounts Payable Report

Executive Summary:

This report is routine in nature. All expenditures are in line with NORCOM operations and do not negatively impact the 2019 budget. All payments have been approved by the Executive Director and reviewed by the finance committee.

Background:

This approval is routine.

Past Board or Other Related Actions:

The Board takes action on the report through consent monthly.

Policy and Strategic Implications:

N/A

NORCOM Staff Recommendation:

NORCOM Staff has conducted a thorough review and analysis and recommends approval.

Staff Comments:

None

Options

N/A

Risks

N/A

Finance Committee Review: Yes

The finance committee will review the payables report at their 10/09/2019 meeting.

Legal Review: No

NA

Joint Operations Board Review: No

NA

Fiscal Impact

Budgeted Y/N: Y

Fiscal Year: 2019

Account (s):

Fiscal Note:

Fiscal Impact:

All expenditures are in line with NORCOM's budget.

Attachments

September 2019 AP Check Report



MEMORANDUM

To: Governing Board
From:
Date: 10/03/2019
Subject: September 2019 Fund Financial Statement

Executive Summary:

This report is routine in nature and meant for briefing to the Board after finance committee review.

Background:

This report is routine in nature.

Past Board or Other Related Actions:

N/A

Policy and Strategic Implications:

N/A

NORCOM Staff Recommendation:

NORCOM Staff has conducted a thorough review and analysis and recommends approval to accept the report.

Staff Comments:

None

Options

N/A

Risks

N/A

Finance Committee Review: No

The finance committee will review the financial summary at their October 9, 2019 meeting.

Legal Review: No

Joint Operations Board Review: No

Fiscal Impact

Budgeted Y/N: Y

Fiscal Year: 2019

Account (s):

Fiscal Note:

Fiscal Impact:

All funds are trending to be under or at budget at the end of 2019.

Attachments

September 2019 Fund Financial Summary



MEMORANDUM

To: Governing Board
From:
Date: 10/02/2019
Subject: NORCOM Governing Board Strategic Discussion with NORCOM Staff

Executive Summary:

The NORCOM Governing Board approved a new Mission, Vision, and Strategic Policy Objectives for NORCOM in January 2019. NORCOM staff will report to and seek direction and support from the Board on current strategic efforts. This discussion is intended to focus on the approach suggested by noted author and speaker Simon Sinek in "*Starting with Why*". The focus will be on NORCOM's current and future states.

Background:

NA

Past Board or Other Related Actions:

NA

Policy and Strategic Implications:

NA

NORCOM Staff Recommendation:

NA.

Staff Comments:

NA

Options

The option is not to discuss strategic and policy level matters.

Risks

There is no risk to strategic planning for the future. Failure to plan presents the risk of not being prepared for changes in funding, technology, or service expectations.

Finance Committee Review: No

NA

Legal Review: No

NA

Joint Operations Board Review: No

NA

Fiscal Impact

Budgeted Y/N: N

Fiscal Year: 2019

Account (s):

Fiscal Note:

Fiscal Impact:

There is no fiscal impact to strategic discussion.
