



MEMBERS

Nathan McCommon	City of Bellevue (Chair)
Bruce Kroon	City of Bothell
Kyle Kolling	City of Clyde Hill
Dan Yourkoski	City of Normandy Park (Vice Chair)
Jeff Clark	Eastside Fire & Rescue
Tracey Dunlap	City of Kirkland
Ed Holmes	City of Mercer Island
Rick Rudometkin	City of Snoqualmie
Jay Wiseman	Snoqualmie Pass Fire
Greg Ahearn	Woodinville Fire & Rescue

ABSENT

Steve Burns	City of Medina
Chris Connor	Fire District 27
David Burke	Duvall Fire District #45
Eric Magnuson	Northshore Fire Department
Tommy Smith	Redmond Fire Department
Matt Cowan	Shoreline Fire Department
James Knisley	Skykomish Fire District #50

VISITORS

Michael Olson	City of Kirkland
Deanna Gregory	Pacifica Law Group
Brett Shavers	Citizen

NORCOM STAFF

Bill Hamilton	Executive Director
Roky Louie	Deputy Director, Operations
Judy Cayton	Human Resources Manager
Janet Bartlett	Financial Consultant
Brionna Jordan	Public Records Specialist
Maggie Johanson	Administrative Assistant



- **Call to Order**
Nathan McCommon, Governing Board Chair, called the Governing Board meeting to order at 9:01 a.m.
- **Roll Call**
Chair McCommon requested a roll call of present Governing Board members. Maggie Johanson, NORCOM Administrative Assistant, reported there was a quorum.
- **Open Communications from the Public**
There was one request for open communication from Brett Shavers to discuss the NORCOM - PRA. Brett Shavers provided a document.
- **NORCOM Recognition**
There were no items for recognition.
- **Consent Agenda**
 - **February 2020 Accounts Payable Report**
 - **Governing Board Minutes for February 14, 2020 Meeting**

There was no discussion on any consent agenda items.

Eastside Fire & Rescue Fire Chief Jeff Clark made a motion to approve the Consent Agenda. City of Bothell Fire Chief Bruce Kroon seconded the motion.

Motion carried.
- **For Board Decision**
 - **NORCOM Banking/Resolution 180**
A resolution regarding authorization change in Local Government Investment Pool (LGIP). Resolution authorizes NORCOM Executive Director, Treasurer, and Finance Manager to make contributions and withdrawals on behalf of NORCOM.

Eastside Fire & Rescue Fire Chief Jeff Clark made a motion to approve Resolution 180. City of Bothell Fire Chief Bruce Kroon seconded the motion.

Motion carried.
 - **A Resolution designating authorized user's on NORCOM's Washington Federal bank account/Resolution 181**
A resolution authorizing individuals based on title to be authorized signers on the NORCOM Washington Federal Bank account, previously designated individuals by name shall be removed by the Treasurer providing an updated Banking Resolution, Certificate of Incumbency and Signature Card to Washington Federal authorizing Governing Board Chair, Executive Director, Finance Manager and Treasurer as authorized signers.



Eastside Fire & Rescue Fire Chief Jeff Clark made a motion to approve resolution 181, City of Bothell Fire Chief Bruce Kroon seconded the motion.

Motion carried.

- **RAGB Financial Workgroup – Direction needed from the Governing Board**
Reviewed low, middle and high risk options. Discussed option 4 which is not yet provided no change for 2 years, if no scenario 4 then take least financial impact option. Nathan McCommon discussed uncertainty and what is the true impact. Tracey Dunlap stated no change scenario does mean lobbying. Will ask E911 office to put together legislative plan to have no reduction. Michael Olson will bring information back to the board.

Eastside Fire & Rescue Fire Chief Jeff Clark made a motion to approve researching RAGB Financial workgroup option to have no reduction. City of Bothell Fire Chief Bruce Kroon seconded the motion.

Motion carried.

- **Staff Updates**

- **NORCOM response to COVID 19**
Bill Hamilton thanked all First Responders. NORCOM has set up a COVID 19 team consisting of 4 key people Deputy Director of Operations Roky Louie, Fire Liaison Chris Perez, Police Liaison Jeremy Henshaw and Community Liaison & PIO Jami Hoppen. This team is meeting daily to discuss the COVID 19 situation, how to deal with new daily issues and getting messaging out to the public.
- **NORCOM Human Resources Manager updated the Governing Board on the status of the selection process for a new Executive Director, Information Technology Manager, Finance Manager and Dispatch Staff.**
Human Resources Manager Judy Cayton reported that we are continuing to work on Executive Director and Information Technology Manager Positions. We have hired for the Finance Manager position and will continue to hire for Dispatch staff.

- **Upcoming Agenda Items**

There were no upcoming agenda items mentioned.

- **Executive Session¹**

There was no executive session held.

- **Adjournment**

The meeting was adjourned at 9:48 a.m.

Next Governing Board meeting is scheduled for April 10, 2020.



Meeting Minutes
NORCOM Governing Board
Kirkland Police Totem Lake Room
March 13, 2020

Approved by:

Nathan D. McCommer

Chair

Attest:

Maggie Johnston

Secretary