



MEMBERS

Nathan McCommon	City of Bellevue (Chair)
Bruce Kroon	City of Bothell
Dawn Hanson	City of Clyde Hill
Tracey Dunlap	City of Kirkland
Steve Burns	City of Medina
Ed Holmes	City of Mercer Island
Dan Yourkoski	City of Normandy Park (Vice Chair)
Mark Correira	City of Snoqualmie
Jeff Clark	Eastside Fire & Rescue
Chris Connor	Fire District #27
Drew DeFazio	Redmond Fire
Tim Dahl	Shoreline Fire
Greg Ahearn	Woodinville Fire

ABSENT

David Burke	Duvall Fire District #45
Jay Wiseman	Snoqualmie Pass Fire
James Knisley	Skykomish Fire District #50
Jim Torpin	Northshore Fire

VISITORS

Michael Olson	City of Kirkland
Deanna Gregory	Pacifica Law Group
Rich Black	

NORCOM STAFF

Thomas Orr	Executive Director
Scott Sotebeer	Deputy Director, Strategic Initiatives
Roky Louie	Deputy Director, Operations
J. R. Lieuallen	Finance Manager
Ron Tiedeman	IT Director
Judy Cayton	Human Resources Manager
Brionna Jordan	Public Records Specialist



- **Call to Order**
Nathan McCommon, Governing Board Chair, called the NORCOM Governing Board to order at 9:01 a.m.
- **Roll Call**
Chair McCommon requested a roll call of present Governing Board members. Brionna Jordan, Public Records Specialist, reported there was a quorum.
- **Open Communications from the Public**
There were no requests for communication from the public.
- **NORCOM Recognition**
NORCOM Director Thomas Orr presented NORCOM Director Coins recognizing Community Liaison Jami Hoppen. He also recognized Finance Manager J.R. Lieuallen and Financial Consultant Janet Bartlett on their efficiency and great work.
- **Consent Agenda**
 - **September 2019 Governing Board Minutes**
 - **September 2019 Accounts Payable Report**
 - **August 2019 Financial Summary**

There was no discussion on any consent agenda items.

Bothell Fire Chief Bruce Kroon made a motion to approve the Consent Agenda. Normandy Park Police Chief and Governing Board Vice Chair Dan Yourkoski seconded the motion.

Motion carried.
- **For Briefing to the Board**
There were no briefings to the board.
- **Staff Updates**
 - A. **NORCOM Governing Board Strategic Discussion with NORCOM Staff**
Deputy Director of Strategic Initiatives Scott Sotebeer briefed the Board on NORCOM's strategic initiatives to implement NORCOM's Mission and Vision and the strategic assessment of variables that will impact NORCOM's mission over the next ten years. NORCOM excels in performance, culture, and sustainability. NORCOM currently sets the bar in every dimension and needs to continue to set the bar over the next ten years. The Board discussed NORCOM's joint efforts at the federal, state, and local levels. The Board expressed strong support for the direction and strategies that NORCOM staff is following to assure that NORCOM continues to set the bar. Board members expressed strong support for assuring that NORCOM continues to make culture a top priority and to assure the operational, technical, and fiscal performance are not at the expense of employee culture or morale. The Board Chair summarized the discussion stating that NORCOM staff had heard the Board's strong support for its strategic initiatives related to RAADAR, Automatic Aid,



Disaster Recovery, and other specific plans, and the Board will fully support NORCOM's Mission and Vision and the detailed strategic planning that will take place over the next two years or more.

- **Committee Reports**

There were no committee reports.

- **Upcoming Agenda Items**

A. 2020 Budget Approval

B. One CAD Analysis

- **Executive Session¹**

The Board went into Executive Session at 9:40 a.m. and finished at 10:38 a.m. Following the Executive Session, the Board returned to open session at 9:42 a.m. No action was taken.

¹ The Governing Board may hold an Executive Session pursuant to one or more of the following:

- *RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency;*
- *RCW 42.30.110(1)(g) to review the performance of an employee; and*
- *RCW 42.30.110(1)(f) to receive and evaluate complaints brought against an employee.*

- **For Board Decision**

- **Resolution 177: Authorizing Implementation of Intellectual Property Policies**

Mercer Island Police Chief Ed Holmes made a motion to pass Resolution 177. Clyde Hill Police Lieutenant Dawn Hanson seconded the motion. Motion carried.

- **Adjournment**

The meeting was adjourned at 10:42 a.m.

The Governing Board meeting was adjourned at 10:42 a.m.

Approved by:



Chair

Attest:



Secretary