



MEMBERS

Nathan McCommon	City of Bellevue
Bruce Kroon	City of Bothell
Kyle Kolling	City of Clyde Hill
Tracey Dunlap	City of Kirkland (Vice-Chair)
Steve Burns	City of Medina
Ed Holmes	City of Mercer Island
David Burke	Duvall Fire District #45
Dana Schutter	Eastside Fire & Rescue
Brian Culp	Fire District 27
Greg Ahearn	Northshore Fire Department
Greg Ahearn	Woodinville Fire & Rescue
Michael Olson	City of Kirkland (Board Treasurer)

ABSENT

Mark Correira	City of Snoqualmie
Dan Yourkoski	City of Normandy Park
Jeff Clark	Eastside Fire & Rescue (Chair)
Jay Wiseman	Snoqualmie Pass Fire
Adrian Sheppard	Redmond Fire Department
Matt Cowan	Shoreline Fire Department
James Knisley	Skykomish Fire District #50

VISITORS

Michele Plorde	KC EMS
Mark B. Nelson	Community Member

NORCOM STAFF

Bill Hamilton	Executive Director
Roky Louie	Deputy Director, Operations
Katy Myers	Deputy Director, Administrative Services
Judy Cayton	Human Resource Manager
Marianne Ryerson	Finance Manager
Nathan Way	IT Applications & Security Architect
Jeremy Henshaw	Law Enforcement Liaison
Chris Perez	Fire Liaison (outgoing)
Cory James	Fire Liaison (incoming)
Deanna Gregory	Pacifica Law Group
Brittney Rhodes	Public Records Specialist
Maggie Johanson	Administrative Assistant



o **Call to Order**

Deputy City Manager Tracey Dunlap, Governing Board Vice-Chair, called the Governing Board meeting to order at 9:00 a.m. The meeting was posted publicly and held via video conference due to the COVID pandemic restrictions.

o **Roll Call**

Deputy City Manager Dunlap requested a roll call of present Governing Board members. Maggie Johanson, NORCOM Administrative Assistant, reported there was a quorum.

o **Open Communications from the Public**

There were no requests for open communication from the public by email or phone.

o **Consent Agenda**

- **Governing Board Minutes for June 11, 2021 Meeting**
- **Monthly Budget to Actuals Summary and Accounts Payable Report June 2021**

There was no discussion on any consent agenda items.

Deputy City Manager McCommon made a motion to approve the Consent Agenda. Chief Holmes seconded the motion.

Motion carried.

o **For Board Decision**

- **Resolutions 193 – Approving the Execution and Delivery of an agreement between NORCOM and NORCOM supervisory employees, Public Safety Employees Union, Local 519**

Resolution 193 authorizes the Executive Director to execute the proposed agreement between NORCOM and NORCOM Supervisor Employees contingent upon the anticipated approval of the PSEU contract recently negotiated. The negotiated Contract will be in effect from 1/1/2022 through 12/31/2024 once approved. Negotiation participants representing NORCOM included Judy Cayton, Roky Louie, Jeremy Henshaw, and Maggie Johanson taking notes. Negotiation participants representing PSEU included Dan Finnis, Dottie Olson, and PSEU representative Dustin Frederick. NORCOM and PSEU have several negotiation goals, one of the main goals being to maintain a strong positive relationship and continue interest-based bargaining. Staff provided information regarding NORCOM's compensation package compared to other PSAP's.

Once approved, the CBA driven changes to compensation will impact the 2022 budget by \$17,000, a .1% impact to the total budget.



Resolution 193 – Chief Holmes motioned to approve Resolution 193. Deputy City Manager McCommon seconded the motion.

Motion carried.

- **For Board Briefing**

- **Single CAD Update**

Director Hamilton introduced the topic and stated that NORCOM & Fire representatives continue to work collaboratively to explore the feasibility of migrating to a Single CAD system. Deputy Director Myers provided an update on the steps the Single CAD Team is taking to build, test, and evaluate the Tyler CAD system's capacity to meet Fire/EMS user agencies needs and identify any critical concerns. Deputy Director Myers reviewed the drivers for the change to include budgetary challenges, decreased E911 revenue, increase in PSERN cost in the next few years, technical and personnel expenses. Moving to a Single CAD system would limit cost. This will not stop the user fees but will minimize them. Deputy Director Myers discussed the impacts of working with two CAD systems versus one CAD system. One CAD system would provide enhanced service delivery to our agencies. If the decision is made to move to a Single CAD system, the Operations budget will save approximately \$850,000 over the next five years. If moving to a Single CAD is approved along with the 2022 Budget at the August Governing Meeting, NORCOM will be able to send agencies the 2022 costs. NORCOM will continue working with the Zone 1 Fire Chiefs Technical Advisory Committee. Chief Kroon asked if this will enable us to better work with SNO 911. Deputy Director Myers stated that it would, noting that the CAD to CAD interface will increase communication with SNO911. Director Hamilton reiterated that our project goal is to make sure the system meets or exceeds Fires needs. He also requested that anyone who has any concerns regarding the Tyler systems functionality to please bring them to staff so that we can research, validate and address them accordingly

- **Fire Liaison selection process**

Director Hamilton stated that Chris Perez would soon vacate the Fire Liaison position; he is truly grateful to Chris. Chris is highly respected and has performed his duties in an exemplary manner. Deputy City Manager Dunlap stated the entire Board echos their gratefulness for Chris. NORCOM conducted a selection process to choose a new Fire Liaison with two panels, each panel consisted of one Fire Agency representative & two NORCOM Employees. There were five applicants. Cory James was selected as the new Fire Liaison. Director Hamilton stated Cory is very knowledgeable in Fire and works in a highly



effective manner. Cory spoke expressing his excitement about this next chapter and that he is looking forward to serving our agencies.

- **Impacts of HB 1310-Temporary Operational Protocol regarding Police response to calls (Operations Bulletin 21-004)**

Operations Bulletin 21-004 provides direction to our dispatchers when a police agency declines to respond to a call. This bulletin was issued in response to House Bill 1310, which restricts us of force for non-criminal incidents and changes how law enforcement responds. The law does not go into effect until July 25, 2021 however, we are already seeing effects to our dispatchers. Director Hamilton stated NORCOM will continue to dispatch as usual. HB 1310 is a highly complex topic that cannot be resolved in a single meeting. Director Hamilton voiced concern for its possible impact on our Fire agencies and shared some examples of response impacts and also noted that our Fire & Police agencies can serve as a model for others in different regions in the way they work together. Chief Holmes stated he appreciates Director Hamilton bringing this to the Board's attention and that at least in King County, Fire & Police should have a conversation because it affects how we serve the public and legislation has left a lot of grey areas.. Deputy City Manager Dunlap stated she believes Chief Clark is the chair on a Board regarding this issue and could perhaps engage in a conversation regarding the concerns. Director Hamilton anticipated further discussion at the next Zone 1 Fire Chief's meeting

- **2022 Budget Development Update**

At the June Governing Board meeting Finance Manager Ryerson provided an update to show significant project decisions identified in NORCOM's future impacting the 2022 budget. NORCOM management is requesting the Board use the July Governing Board meeting as an opportunity to voice their preference on the projects to incorporate into the budget before the final approval in August. Finance Manager Ryerson presented the three scenarios for the Board to further review. The scenarios represent an increase to budgeted operating fund expenditures of 4.8 to 7.4 percent based on the scenario selected. During the June 29th Finance Committee meeting, the committee recommended the Board consider scenario three and approve the transfer from the rate stabilization fund to cover the cost of the Alpha Numeric Paging System. Finance Manager Ryerson provided a history of the rate stabilization fund historical data. Deputy City Manager Dunlap requested direction from the board as to what to bring back in August.

- **Department Reports**

- **July Information Technology Updates Newsletter**

The July edition of the Newsletter provides information with an overview of projects and upcoming events.



o **Adjournment**

The meeting adjourned at 09:51.

The next Governing Board meeting is scheduled for August 13, 2021.

Approved by:

Tracy Dunlap

Vice Chair

Attest:

Maggie Johanson

Secretary