



MEMBERS

Nathan McCommon	City of Bellevue
Kyle Kolling	City of Clyde Hill
Tracey Dunlap	City of Kirkland (Vice-Chair)
Beth Goldberg	City of Kirkland
Steve Burns	City of Medina
Ed Holmes	City of Mercer Island
Dan Yourkoski	City of Normandy Park
Mark Correira	City of Snoqualmie
Joshua Erskine	Duvall Fire District #45
Jeff Clark	Eastside Fire & Rescue (Chair)
Brian Culp	Fire District 27
Doug McDonald	Northshore Fire Department
Adrian Sheppard	Redmond Fire Department
Matt Cowan	Shoreline Fire Department
Jeff Clark	Woodinville Fire & Rescue

ABSENT

Bruce Kroon	City of Bothell
Jay Wiseman	Snoqualmie Pass Fire
James Knisley	Skykomish Fire District #50
Michael Olson	City of Kirkland (Board Treasurer)

VISITORS

Jami Hoppen	KC911
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NORCOM STAFF

Bill Hamilton	Executive Director
Katy Myers	Deputy Director, Administrative Services
Marianne Ryerson	Finance Manager
Jeremy Henshaw	Law Enforcement Liaison
Cory James	Fire Liaison
Deanna Gregory	Pacifica Law Group
Brittney Rhodes	Public Records Specialist
Maggie Johanson	Administrative Assistant



o **Call to Order**

Chief Jeff Clark, Governing Board Chair, called the Governing Board meeting to order at 9:00 a.m. The meeting was posted publicly and held via video conference due to the COVID pandemic restrictions.

o **Roll Call**

Chief Clark requested a roll call of present Governing Board members. Maggie Johanson, NORCOM Administrative Assistant, reported there was a quorum.

o **Open Communications from the Public**

There were no requests for open communication from the public by email or phone.

o **Consent Agenda**

- **Governing Board Minutes for September 10, 2021 Meeting**
- **Accounts Payable Report September 2021**
- **Removal of Capital Assets from Accounting Records**

There was no discussion on any consent agenda items.

Deputy City Manager McCommon made a motion to approve the Consent Agenda. Chief Holmes seconded the motion.

Motion carried.

o **For Board Decision**

- **Pulse Point Respond – Request for approval**

Director Hamilton introduced Pulse Point Respond and requested a final decision be made today on this topic. The Board was briefed on the Pulse Point Respond application at both the August and September Governing Board meetings with details on the product and addressing previous Board concerns. Director Hamilton stated that since the last meeting NORCOM has received a One-Year Grant from Medic One which will fund full implementation costs, NORCOM is grateful for Medic One's responsiveness, support and potential partnership. The set up time, including testing is expected to be from 120 – 150 days from the execution of a contract with a robust public facing media communications plan to the public. Chief Clark thanked the staff for the quick movement forward on this project.



Chief Cowan made a motion to approve Pulse Point Respond. Chief Sheppard seconded the motion.

Motion carried.

- **Appointment of Vice-Chair to fill vacancy**

Director Hamilton announced that Deputy City Manager Dunlap our current Vice-Chair is being replaced by Deputy City Manager Goldberg at the City of Kirkland. This change vacates the Vice-Chair position. In accordance with Section 6 (j) of the NORCOM ILA, a vacancy created shall be filled by a simple majority vote of the Board. Chief Clark nominated Deputy City Manager Beth Goldberg to fill the position of NORCOM Governing Board Vice-Chair. By majority vote the Governing Board approved Deputy City Manager Goldberg as the new Vice-Chair.

Director Hamilton took a moment to thank Deputy City Manger Dunlap stating she has been with NORCOM since the beginning and implementation of NORCOM back in 2009 and has forged a legacy of respect, never slowing in her support. She has held various positions including interim Executive Director. She is highly respected, skilled in leadership & management, a great mentor showing grace under fire and an artful communication style. NORCOM staff thanked Deputy City Manager Duplap for everything she has done for NORCOM and that we are forever grateful for being such a great public servant.

- **Department Reports**

- **October Information Technology Updates Newsletter**

The October edition of the Newsletter provides information with an overview of projects and upcoming events.

- **Executive Session**

An Executive session was held to brief the Board on a confidential matter. The Executive session started at 9:15 with a request for 30 minutes. Executive session ended at 9:42.

No action was taken.

Regular session resumed at 9:45.



o **Adjournment**

Chied Holmes motioned to adjourn the meeting, Chief Cowan seconded the motion.

Motion carried.

The meeting adjourned at 09:46.

The next Governing Board meeting is scheduled for November 12, 2021.

Approved by:



Chair

Attest:



Secretary