



**Meeting Minutes
NORCOM Governing Board
October 14, 2022**

MEMBERS

Nathan McCommon	City of Bellevue
Bruce Kroon	City of Bothell
Kyle Kolling	City of Clyde Hill
Kurt Triplett	City of Kirkland
Jess Sass (Vice-Chair)	City of Medina
Jeff Magnan	City of Mercer Island
Dan Yourkoski	City of Normandy Park
Mark Correira	City of Snoqualmie
Joshua Erskine	Duvall Fire District #45
Jeff Clark	Eastside Fire & Rescue
Brian Culp	Fire District #27
Matt Cowan	Northshore Fire Department
Stephen Healy	Redmond Fire Department
Matt Cowan	Shoreline Fire Department
Jeff Clark	Woodinville Fire & Rescue
Michael Olson	City of Kirkland (Board Treasurer)

ABSENT

Beth Goldberg	City of Kirkland (Chair)
James Knisley	Skykomish Fire District #50
Jay Wiseman	Snoqualmie Pass Fire

GUESTS

Michael Despain	MED Enterprises
Unknown	Bellevue CARES
Jami Hoppen	KC911
Michele Plorde	KC EMS

NORCOM STAFF

Bill Hamilton	Executive Director
Roky Louie	Deputy Director Operations
Katy Myers	Deputy Director Administrative Services
Judy Cayton	Human Resource Manager
Marianne Ryerson	Finance Manager
Jeremy Henshaw	Law Enforcement Liaison
Cory James	Fire Liaison
Deanna Gregory	Pacifica Law Group
Brittney Rhodes	Public Records Specialist
Maggie Johanson	Administrative Assistant



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o **Call to Order**

Chief Sass, Governing Board Vice Chair, called the Governing Board meeting to order at 9:00 a.m. The meeting was posted publicly and offered in a hybrid format to allow the public to participate in person, telephonically or by video remote access.

o **Roll Call**

Chief Sass requested a roll call of present Governing Board members. Maggie Johanson, NORCOM Administrative Assistant, reported there was a quorum.

o **Open Communications from the Public**

There were no requests for open communication from the public by email, phone or in person.

o **Consent Agenda**

- **Governing Board Meeting Minutes September 9, 2022**
- **Accounts Payable Report September**

There was no discussion on any consent agenda items.

Chief Yourkoski made a motion to approve the Consent Agenda. Deputy City Manager McCommon seconded the motion.

Motion carried.

o **For Board Briefing**

- **City of Kirkland Behavioral Health Initiatives – Exploring changes to Behavioral Health services in the PSAP**

Director Hamilton introduced Kurt Triplett who provided a presentation on the City of Kirkland's pilot mental health program called RACER (Regional Crisis Response Center), he stated they are looking for a location in Kirkland for a health crisis clinic and discussing the idea of having a mental health professional in the dispatch center. The city of Kirkland has put a placeholder on \$150,000 to go towards the program with the hope that others will join and contribute.



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o **For Board Decision**

- **Resolution 202 – Authorizing the execution of an Interlocal Agreement with Snohomish County 911 for Alpha-Numeric Paging System Upgrades, and matter related thereto**

Director Hamilton introduced Resolution 202, and stated that staff has been working closely with Sno 911 on this project. Staff is requesting the approval of Resolution 202 authorizing the Executive Director to execute the agreement on behalf of the Governing Board and the direction they have provided. NORCOM legal counsel has been involved in the drafting of the agreement.

Deputy City Manager McCommon made a motion to approve Resolution 202. Chief Kolling seconded the motion.

Motion carried.

- **November Meeting Decision**

Director Hamilton introduced the topic of the November 2022 Governing Board meeting with a reminder that back in April the meeting was moved to November 10th from the 11th due to the 11th being a legal holiday and with the option to revisit later to see if the meeting would move dates or be canceled. NORCOM staff noted that the ILA meeting requirements allow the meeting to be canceled and staff has confirmed no critical board decisions for the November meeting therefore NORCOM staff is requesting the November meeting be canceled.

Chief Kroon made a motion to cancel the November Governing Board Meeting. Chief Yourkoski seconded the motion.

Motion carried.



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o **Newsletter**

- **October Information Technology & Operations Updates Newsletter**

The October edition of the Newsletter provides an overview of projects and upcoming events.

o **Adjournment**

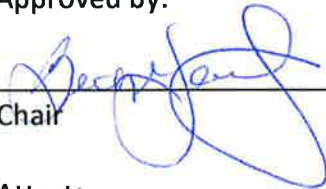
Deputy City Manager McCommon made a motion to adjourn the meeting. Chief Magnan seconded the motion.

Motion carried.

The meeting adjourned at 9:51.

The next Governing Board meeting is scheduled for December 9, 2022.

Approved by:



Chair

Attest:



Secretary