

# NORCOM

## Facility Study RFP# 2023-1

### Addendum No. 2

#### Notice to all Proposers:

This Addendum No. 2 containing the following revisions, additions, deletions and/or clarifications is hereby made part of the Plan and Contract Documents for the above-named project. Proposers shall take this addendum into consideration when preparing and submitting their proposal and it shall be attached to the contract documents.

All other requirements of the contract documents remain in effect.

#### Item 1.

**Question:** *Appendix A Proposer's Checklist, "completed signature proposal signature sheet". Is this a reference to the signed proposal, or is there another form you will provide?*

**Response:** This item establishes that the proposal shall include a submitter signature within the Executive Summary, there is no additional document necessary.

The following is the corrected wording in the revised RFP:

## VII. Appendix Section

### Appendix A- Proposer's Checklist

This checklist is being provided for convenience only and identifies the documents to submit with each proposal. Any proposals received without this information may be considered non-responsive and not be considered for award.

Note: any proposal submitted which does not adequately address all aspects required in the specifications may be rejected at the discretion of NORCOM for noncompliance.

- Completed signature proposal ~~signature sheet~~Executive Summary
- Completed non-collusion affidavit form
- W-9
- Certificates of Insurance
- All information in the Scope of Services section
- Any additional information as required in the RFP

#### Item 2.

**Question:** *Can we share the console layout?*

**Response:** Yes, it will be included as an item added as part of Appendix C. the link to the additional appendix is: <https://www.norcom.org/wp-content/uploads/2023/03/Appendix-C.3-Console-Furniture-Layout.pdf>

The following is the corrected wording in the revised RFP:

## Appendix C- Current Floorplans

1. NORCOM floorplan at Bellevue
2. NORCOM Backup Center floorplan at Redmond
3. Console Furniture Layout