



Meeting Minutes
NORCOM Governing Board
April 11, 2025

MEMBERS

Nathan McCommon	City of Bellevue
Ken Seuberlich	City of Bothell
Kyle Kolling	City of Clyde Hill
Mike Harden	City of Lake Forest Park
Jeff Sass	City of Medina
Jeff Magnan	City of Mercer Island
Dan Yourkoski	City of Normandy Park (Vice-Chair)
Mike Bailey	City of Snoqualmie
Ben Lane	Eastside/Woodinville/Duvall Fire & Rescue
Brian Culp	Fire District #27
Adrian Sheppard	Redmond Fire Department
Matt Cowan	Shoreline/Northshore Fire Department

ABSENT

Toni Call	City of Bothell (Chair)
Julie Underwood	City of Kirkland
James Knisley	Skykomish Fire District #50
Jay Wiseman	Snoqualmie Pass Fire

NORCOM ATTORNEY

Deanna Gregory	Pacifica Law Group
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NORCOM TREASURER

Michael Olson	City of Kirkland (Board Treasurer)
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NORCOM STAFF

Bill Hamilton	Executive Director
Katy Myers	Deputy Director
Marianne Deppen	Finance Manager
Jeremy Henshaw	Law Enforcement Liaison
Nathan Way	Application & Security Architect
Karen Furuya	Systems & Development Supervisor
Maggie Johanson	Administrative Assistant
Chelsie Barcus	Payroll & Accounting Specialist



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○ **Call to Order**

Chief Dan Yourkoski, Governing Board Vice-Chair, called the meeting to order at 9:00 a.m. The meeting was posted publicly and offered in a hybrid format, allowing the public to participate in person, telephonically, or by video remote access.

○ **Roll Call**

Chief Yourkoski requested a roll call of the present Governing Board members. Maggie Johanson, Administrative Assistant, reported a quorum.

○ **Open Communications from the Public**

There were no requests for open communication from the public by email, phone or in person.

○ **Consent Agenda**

- **Governing Board Meeting Minutes March 14, 2025**
- **Accounts Payable Report March 2025**

There was no discussion on any consent agenda items.

Chief Sass made a motion to approve the Consent Agenda. Chief Culp seconded the motion.

Motion carried.



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○ **Board Briefing**

● **911 and 988 Collaboration Initiative**

Director Hamilton introduced the topic of the future collaboration of 911 and 988. Deputy Director Myers, who is a member of the 911 Advisory group, provided information to the Board that a statewide 911/988 group has been created to gather and share data to make a path forward that meets the needs, staffing models, and priorities of NORCOM and our partner agencies, with the focus on how to deliver service to the community best.

○ **Board Decision**

● **Strategic Plan Brief & Approval of Service Contract/Consultant**

Director Hamilton updated the Board on the Strategic Plan Committee's progress regarding finding a consultant. He stated that three firms were invited to attend a presentation and interview process. From the interviews, the Strategic Plan Committee selected Uncommon Bridges, the firm that will best meet NORCOM's needs. NORCOM requests authorization to allow Director Hamilton to develop a service agreement with Uncommon Bridges.

Chief Culp made a motion to approve the selection and allow Director Hamilton to develop a service agreement with Uncommon Bridges. Deputy City Manager McCommon seconded the motion.

Motion carried.

○ **Executive Session**

An Executive Session was held pursuant to RCW 42.30.110(1)(g): to evaluate the qualifications of an applicant for public office employment or to review the performance of a public employee.

Executive Session began at 9:15 with a request for 20 minutes, at 9:35, a request for an additional 20 minutes was made, and at 9:55, a request for an additional 10 minutes was made. Executive Session ended at 10:05.

NORCOM Governing Board meeting resumed at 10:05 with the announcement that there was no formal action or decision to be made from the Executive Session.



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○ **Other Business**

Director Hamilton announced formally that he will be retiring on or about October 31st of this year, based on the needs of NORCOM, and the completion of several projects will determine the exact date of his retirement. Chief Yourkoski and the Board thanked Director Hamilton for his contributions, years of service, willingness to step into this position during a time of turmoil, and their appreciation of the trust and stability he has built internally and externally. After discussion, the Governing Board decided that a representative subcommittee led by the Board Chair and/or Vice Chair will be formed to develop and execute an Executive Director selection process from which a candidate recommendation may be developed for formal Governing Board consideration.

○ **Adjournment**

Chief Yourkoski adjourned the meeting at 10:09.

The next Governing Board meeting is scheduled for May 9, 2025.

Approved by:

Daniel W. Yourkoski
Chair

Attest:

Maggie Johnson
Secretary