



Meeting Minutes
NORCOM Governing Board
May 9, 2025

MEMBERS

Ken Seuberlich	City of Bothell
Kyle Kolling	City of Clyde Hill
Julie Underwood	City of Kirkland
Mike Harden	City of Lake Forest Park
Jeff Sass	City of Medina
Chris Sutter	City of Mercer Island
Dan Yourkoski	City of Normandy Park (Vice-Chair)
Mike Bailey	City of Snoqualmie
Ben Lane	Eastside Fire & Rescue
Brian Culp	Fire District #27
Matt Cowan	Shoreline Fire Department

ABSENT

Nathan McCommon	City of Bellevue
Toni Call	City of Bothell (Chair)
Adrian Sheppard	Redmond Fire Department
James Knisley	Skykomish Fire District #50
Jay Wiseman	Snoqualmie Pass Fire

NORCOM ATTORNEY

Deanna Gregory	Pacifica Law Group
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NORCOM TREASURER

Michael Olson	City of Kirkland (Board Treasurer)
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NORCOM STAFF

Bill Hamilton	Executive Director
Katy Myers	Deputy Director
Marianne Deppen	Finance Manager
Jeremy Henshaw	Law Enforcement Liaison
Cory James	Fire Liaison
Nathan Way	Application & Security Architect
Karen Furuya	Systems & Development Supervisor
Sean Goehner	Systems Engineer
Maggie Johanson	Administrative Assistant
Ben Webb	Public Records & QA Specialist



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- **Board Briefing**

- **Telecommunicator Week Recap**

Director Hamilton provided a background on how Telecommunicator started and a brief overview of just a few of the things that NORCOM does during this week to show appreciation. He then thanked all the agencies & partners for their generous support this year during Telecommunicator Week. A special thank you was extended to the City of Bellevue for the banner they donated and displayed in City Hall during Telecommunicator Week. The Telecommunicators appreciate and are very thankful for everything done during the week. This is a small way to show how valued they all are.

- **2026 FIFA World Cup Briefing**

Director Hamilton introduced the topic of Seattle hosting the FIFA World Cup in 2026 and the impact it may have on the area. Deputy Director Myers stated that NORCOM is considering all potential impacts of this event. There are several groups participating in the planning, and there will be a simulation event to be held in July of 2025, allowing the group to evaluate possible vulnerabilities. This exercise will guide the plans for the 2026 event. Director Hamilton stated that although the event is in Seattle, it will impact on the Bellevue area Hotels, restaurants, & practice facilities. Deputy Director Myers introduced the topic of Innovative Solutions, such as remote call taking, to reduce the dependency on being in NORCOM's primary location of Bellevue City Hall. She stated the goal is to have this ready by the World Cup.

- **2026 Budget – Capital Projects**

Director Hamilton introduced the topic of the 2026 Budget – Capital Projects, stating there is a long list of Capital Projects for 2026 and that the information NORCOM is providing today is less about budget and more about what it entails. Finance Manager Deppen provided a briefing on the 2026 Capital Project Fund activity stating the estimated preliminary costs are \$575,000. The Finance Committee has been briefed on all details, including a 10-year projection of fund activities and fee estimates. Acting IT Manager Johnson reviewed the planned projects for 2026, explaining the need and the project overview, along with the funding request amounts. Final request for approval will be made at a later date.



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○ **Executive Session**

An Executive Session was held pursuant to RCW 42.30.110(1)(g): to evaluate the qualifications of an applicant for public office employment or to review the performance of a public employee.

A motion to move to Executive Session was made by Chief Sutter, seconded by Chief Culp. Executive Session began at 9:24 with a request for 25 minutes. Executive Session ended at 9:49.

The NORCOM Governing Board meeting resumed at 9:50 with the announcement that during Executive Session, the sub-committee (formed at the April 2025 meeting) shared that as directed by the Board, they had convened an interview process to ascertain the qualifications and readiness of Deputy Director Myers to replace Executive Director Hamilton (upon his retirement). The sub-committee shared their inputs and observations in this regard.

Chief Sass motioned to authorize the Chair and/or Vice-Chair to engage NORCOM Deputy Director Katy Myers in employment contract negotiations for the future position of Executive Director, and to bring the outcome of these negotiations to the Board for review and formal consideration at the June 2025 Governing Board Meeting.

Motion approved.

○ **Other Business**

Director Hamilton stated there are no additional business topics for this meeting.

○ **Adjournment**

Chief Yourkoski adjourned the meeting at 9:51.

The next Governing Board meeting is scheduled for June 13, 2025.



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Approved by:

A handwritten signature in blue ink, appearing to read "D. B. C. J.", is written over a horizontal line.

Chair

Attest:

A handwritten signature in blue ink, reading "Maggie Jonason", is written over a horizontal line.

Secretary