



**Meeting Minutes
NORCOM Governing Board
November 14, 2025**

MEMBERS

Nathan McCommon	City of Bellevue
Julie Underwood	City of Kirkland
Mike Harden	City of Lake Forest Park
Jeff Sass	City of Medina
Jeff Magnan	City of Mercer Island
Dan Yourkoski	City of Normandy Park (Chair)
Ben Lane	Eastside Fire & Rescue
Brian Culp	Fire District #27 (Vice-Chair)
Matt Cowan	Shoreline Fire Department
Adrian Sheppard	Redmond Fire Department

ABSENT

Ken Seuberlich	City of Bothell
Kyle Kolling	City of Clyde Hill
Mike Bailey	City of Snoqualmie
James Knisley	Skykomish Fire District #50
Jay Wiseman	Snoqualmie Pass Fire

NORCOM TREASURER

Michael Olson	City of Kirkland
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NORCOM STAFF

Katy Myers	Executive Director
Roky Louie	Human Resources Manager
Marianne Deppen	Finance Manager
Jeremy Henshaw	LE & Fire Liaison
Andrew Johnson	Operations Manager
Karen Furuya	Acting IT Manager
Maggie Johanson	Administrative Assistant
Ben Webb	Public Records & QA Specialist

GUESTS

Lora Ueland	Uncommon Bridges
Jacqueline Robinette	Uncommon Bridges



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○ **Call to Order**

Chief Dan Yourkoski, Governing Board Chair, called the meeting to order at 9:00 a.m. The meeting was posted publicly and offered in a hybrid format, allowing the public to participate in person, telephonically, or by video remote access.

○ **Roll Call**

Chief Yourkoski requested a roll call of Governing Board members. Ben Webb, Public Records & QA Specialist, reported a quorum.

○ **Open Communications from the Public**

There were no requests for open communication from the public by email, phone or in person.

○ **Consent Agenda**

- **Governing Board Meeting Minutes October 10, 2025**
- **Accounts Payable Report October 2025**

There was no discussion on any consent agenda items.

Chief Sass made a motion to approve the Consent Agenda. Deputy City Manager McCommon seconded the motion.

Motion carried.



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○ **For Board Decision**

• **Resolution 222 – Adopting the 2026 Budget**

Director Myers introduced the topic of Resolution 222, the adoption of the 2026 Budget. Finance Manager Deppen provided an overview of the key points of the 2026 Budget, which the Governing Board has previously reviewed, and stated that questions are welcome.

Chief Culp made a motion to approve Resolution 222. Chief Magnan seconded the motion.

Motion carried

○ **NORCOM Agency Newsletter**

Director Myers stated that we have created a new version of the newsletter that shifts the focus to the Agency as a whole, allowing us to provide more detail and data on NORCOM's operations. Director Myers highlighted a few areas of the newsletter, including the new certificate each fully released Telecommunicator will receive.

○ **Other Business**

Chief Culp stated that there was a mention regarding canceling the December meeting.

Chief Sass motioned to cancel the December 12, 2025, meeting. Chief Culp seconded.

Motion carried.

Chief Culp then took a moment to thank Chief Ben Lane for his years of service. Chief Lane is retiring, this will be his last NORCOM Governing Board meeting.

○ **Adjournment**

Chief Yourkoski adjourned the meeting at 9:09.

The next Governing Board meeting is scheduled for January 9, 2026.



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Approved by:

Chair

Attest:

Secretary