



Meeting Minutes
NORCOM Governing Board
February 13, 2026

MEMBERS

Nathan McCommon	City of Bellevue
Ken Seuberlich	City of Bothell
Mike St. Jean	City of Kirkland
Mike Harden	City of Lake Forest Park
Jeff Sass	City of Medina
Jeff Magnan	City of Mercer Island
Dan Yourkoski	City of Normandy Park (Chair)
Mike Bailey	City of Snoqualmie
Will Aho	Eastside Fire & Rescue
Brian Culp	Fire District #27 (Vice-Chair)
Adrian Sheppard	Redmond Fire Department

ABSENT

Kelly Busey	City of Clyde Hill
Matt Cowan	Shoreline Fire Department
James Knisley	Skykomish Fire District #50
Jay Wiseman	Snoqualmie Pass Fire

NORCOM TREASURER

Michael Olson	City of Kirkland
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NORCOM STAFF

Katy Myers	Executive Director
Jamie Donley	Deputy Director
Andrew Johnson	Operations Manager
Roky Louie	Human Resources Manager
Jeremy Henshaw	Operations Coordinator
Karen Furuya	Acting IT Manager
Maggie Johanson	Administrative Assistant
Ben Webb	Public Records & QA Specialist

GUESTS

Zhihua Hu	Washington State Auditor's Office
Haji Adam	Washington State Auditor's Office
Brian Scott	Uncommon Bridges
Lora Ueland	Uncommon Bridges



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○ **Call to Order**

Chief Dan Yourkoski, Governing Board Chair, called the meeting to order at 9:00 a.m. The meeting was posted publicly and offered in a hybrid format, allowing the public to participate in person, telephonically, or by video remote access.

○ **Roll Call**

Chief Yourkoski requested a roll call of Governing Board members. Ben Webb, Public Records & QA Specialist, reported a quorum.

○ **Open Communications from the Public**

There were no requests for open communication from the public by email, phone or in person.

○ **Consent Agenda**

- **Governing Board Meeting Minutes January 9, 2026**
- **Accounts Payable Report January 2026**

There was no discussion on any consent agenda items.

Deputy City Manager McCommon made a motion to approve the Consent Agenda. Commander Magnan seconded the motion.

Motion carried.



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○ **For Board Briefing**

● **2024 Audit Exit Conference**

Executive Director Myers introduced the members of the State Auditors' Office, Zhihu Hu & Haji Adam who attended the meeting to present the completion of the 2024 Audit. Mr. Adam explained that audits conducted by an independent third party help strengthen organizational trust and support improvements in operational processes. He presented the audit results, covering financial statements, internal control, and compliance. He noted that the audit results will be made publicly available. Ms. Hu thanked NORCOM staff for their cooperation during the audit process and confirmed that the agency is in compliance in all areas. She stated that the next audit will take place in Fall 2026.

○ **For Board Decision**

● **NORCOM Strategic Plan Approval**

Executive Director Myers introduced Brian Scott & Lora Ueland of Uncommon Bridges, who presented the finalized NORCOM Strategic Plan for the Governing Board's approval. Mr. Scott provided an overview of the Strategic Plan, including its major components and the proposed implementation process. The Plan incorporates a vision statement, an updated mission statement, and the continuation of NORCOM's organizational values. Executive Director Myers noted that this represents NORCOM's first Strategic Plan, emphasizing its importance in shaping the agency's future direction. She stated that the Governing Board will receive regular updates to ensure NORCOM remains aligned with Board expectations. Executive Director Myers expressed appreciation to all participating agencies, contributors, Uncommon Bridges, and NORCOM staff for their time and thoughtful input throughout the development process.

Chief Seuberlich made a motion to approve the NORCOM Strategic Plan. Deputy City Manager McCommon seconded the motion.

Motion carried



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○ **NORCOM Agency Newsletter**

The NORCOM Agency Newsletter is a monthly newsletter providing information and updates on recent and future activities, along with other topics of interest.

○ **Other Business**

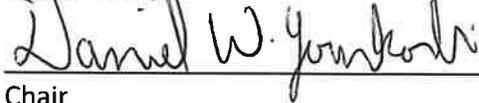
Executive Director Myers thanked the Board for approving the Training Assistant position, which was filled by Nick Curry, effective January 1, 2026. She noted that Nick has already become an active contributor to NORCOM's daily operations, bringing valuable skills and expertise that significantly benefit the Training Department.

○ **Adjournment**

Chief Yourkoski adjourned the meeting at 9:31.

The next Governing Board meeting is scheduled for March 13, 2026.

Approved by



Chair

Attest:



Secretary