



**Meeting Minutes
NORCOM Governing Board
June 12, 2026**

MEMBERS

Nathan McCommon	City of Bellevue
Claire Khouri	City of Bothell
Dawn Hanson	City of Clyde Hill
Mike St. Jean	City of Kirkland
Phil Hill	City of Lake Forest Park
Jeff Sass	City of Medina
Jeff Magnan	City of Mercer Island
Dan Yourkoski	City of Normandy Park (Chair)
Will Aho	Eastside Fire & Rescue
Brian Culp	Fire District #27 (Vice-Chair)
Adrian Sheppard	Redmond Fire Department
Matt Cowan	Shoreline Fire Department

ABSENT

Mike Bailey	City of Snoqualmie
James Knisley	Skykomish Fire District #50
Jay Wiseman	Snoqualmie Pass Fire

NORCOM ATTORNEY

Deanna Gregory	Pacifica Law Group
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NORCOM TREASURER

Michael Olson	City of Kirkland
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NORCOM STAFF

Katy Myers	Executive Director
Jamie Donley	Deputy Director
Roky Louie	Human Resources Manager
Carl Detert	Information Technology Manager
Andrew Johnson	Operations Manager
Marianne Deppen	Finance Manager
Ben Webb	Public Records & QA Specialist
Maggie Johanson	Administrative Assistant



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○ **Call to Order**

Chief Dan Yourkoski, Governing Board Chair, called the meeting to order at 9:00 a.m. The meeting was posted publicly and offered in a hybrid format, allowing the public to participate in person, telephonically, or by video remote access.

○ **Roll Call**

Chief Yourkoski requested a roll call of Governing Board members. Ben Webb, Public Records & QA Specialist, reported a quorum.

○ **Open Communications from the Public**

There were no requests for open communication from the public by email, phone or in person.

○ **Consent Agenda**

- **Governing Board Meeting Minutes May 8, 2026**
- **Accounts Payable Report May 2026**

There was no discussion on any consent agenda items.

Chief Sass made a motion to approve the Consent Agenda. Commander Magnan seconded the motion.

Motion carried.



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- **For Board Briefing**

- **Information Technology Manager, Carl Detert**

Executive Director Myers introduced our new Information Technology Manager, Carl Detert, noting that Carl has many years of Information Technology experience, and we are very happy to have him join us here at NORCOM. Information Technology Manager Detert then shared a little background about himself.

- **FIFA World Cup Communications Readiness**

Executive Director Myers commented that we will provide a general overview of NORCOM's preparation for the 2026 FIFA World Cup. Operations Manager Johnson provided an update on our regional communications readiness for the 2026 World Cup, stating that we are preparing for a unique event, one that could bring in large crowds, busy peaks of activity, and a significant number of international visitors. NORCOM has been getting high-level information, but the specifics are very hard to predict. NORCOM's plan is to be proactive and flexible, which is essential for this type of event. The planning for this event has been a collaboration among multiple workgroups, PSAP's and state agencies.

- **AI Translation**

Executive Director Myers provided an update on NORCOM's AI Translation plan, stating that several months ago, the Board was briefed on a plan to evaluate the use of integrated AI translation within the Viper phone system. However, once it was installed and we began testing, it did not pass testing. Recognizing early on that the Viper system might not work, NORCOM staff began looking at other options. A questionnaire was created, and discussions were initiated with other AI providers. RapidSOS Live AI Voice translation program was selected after several demonstrations. This product mimics the NORCOM workflow. Testing with this product will begin soon.



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- **2027 Preliminary Budget Development**

Executive Director Myers stated that Finance Manager Deppen has been working hard with the Finance Committee and NORCOM Team members to develop the final draft of the 2027 Budget. Finance Manager Deppen reminded the Board of the planning cycle for the budget and that we are at the midpoint of our budget schedule, which is presenting and discussing preliminary figures, these figures are due in August. Per the ILA, participating users must receive their 2027 user fee notification by September of 2026. Finance Manager Deppen presented Operating Budget Trends, Capital Project and Equipment Replacement Funds, and Preliminary Fee Outlook.

- **RMS Steering Committee Project Update**

Executive Director Myers introduced the RMS Steering Committee Project, emphasizing its importance. Deputy Director Donley stated that the RMS Committee has reached a major milestone with Enterprise Records Management, and that NORCOM has finalized plans with Tyler Technologies for a demonstration lab and Q&A to be held on June 17th and 18th at Bellevue City Hall, designed for our user agencies to be able to watch a demo, ask questions, and have a hands-on experience to look at the functionality and workflow. Following the June sessions, the RMS committee will conduct a follow-up discussion to gather feedback and identify strengths and concerns to determine next steps.

- **NORCOM Agency Newsletter**

The NORCOM Agency Newsletter is a monthly newsletter providing information and updates on recent and future activities, along with other topics of interest.

- **Other Business**

Governing Board Chair Chief Yourkoski stated that Executive Director Myers mentioned there are no topics for decision in July, therefore the Governing Board meeting for July could be canceled, and we could have our next meeting on August 14, 2026.

Commander Magnan made a motion to cancel the July 10, 2026 meeting. Chief Culp seconded the motion.

Motion carried.



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○ **Adjournment**

Chief Yourkoski adjourned the meeting at 9:24.

The next Governing Board meeting is scheduled for August 14, 2026.

Approved by:

Daniel W. Yourkoski

Chair

Attest:

Maggie Johnson

Secretary