



Meeting Minutes
NORCOM Governing Board
August 14, 2026

MEMBERS

Nathan McCommon	City of Bellevue
Ken Seuberlich	City of Bothell
Claire Khouri	City of Bothell
Dawn Hanson	City of Clyde Hill
Phil Goguen	City of Kirkland
Phil Hill	City of Lake Forest Park
Jeff Sass	City of Medina
Jeff Magnan	City of Mercer Island
Dan Yourkoski	City of Normandy Park (Chair)
Mike Bailey	City of Snoqualmie
Will Aho	Eastside Fire & Rescue
Brian Culp	Fire District #27 (Vice-Chair)
Adrian Sheppard	Redmond Fire Department
Matt Cowan	Shoreline Fire Department

ABSENT

Mike St. Jean	City of Kirkland
James Knisley	Skykomish Fire District #50
Jay Wiseman	Snoqualmie Pass Fire

NORCOM ATTORNEY

Deanna Gregory	Pacifica Law Group
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NORCOM TREASURER

Michael Olson	City of Kirkland
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NORCOM STAFF

Katy Myers	Executive Director
Jamie Donley	Deputy Director
Roky Louie	Human Resources Manager
Carl Detert	Information Technology Manager
Andrew Johnson	Operations Manager
Marianne Deppen	Finance Manager
Jen Borleau	Public Records & QA Specialist
Maggie Johanson	Administrative Assistant



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○ **Call to Order**

Chief Dan Yourkoski, Governing Board Chair, called the meeting to order at 9:00 a.m. The meeting was posted publicly and offered in a hybrid format, allowing the public to participate in person, telephonically, or by video remote access.

○ **Roll Call**

Chief Yourkoski requested a roll call of Governing Board members. Maggie Johanson, Administrative Assistant, reported a quorum.

○ **Open Communications from the Public**

There were no requests for open communication from the public by email, phone or in person.

○ **Consent Agenda**

- **Governing Board Meeting Minutes June 12, 2026**
- **Accounts Payable Report June & July 2026**

There was no discussion on any consent agenda items.

Chief Sass made a motion to approve the Consent Agenda. Deputy City Manager McCommon seconded the motion.

Motion carried.



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○ **For Board Briefing**

● **World Cup & 4th of July Review**

Executive Director Myers introduced the review of the World Cup & 4th of July topic, stating that being proactive and well prepared were very important. Deputy Director Donley provided an overview of the key collaborative efforts undertaken in preparation for the World Cup, which proved very important. She also stated that for these types of events, you cannot predict all; you can only prepare. Regarding the 4th of July, Deputy Director Donley reported that NORCOM implemented additional staffing in anticipation of increased calls and event activity. Graphs were provided for both events, showing police and fire incidents over several days of the World Cup and in previous years of the 4th of July.

● **Radio Encryption Briefing**

Executive Director Myers introduced the topic of Radio Encryption, with the go-live date of next Tuesday, August 18th. Information Technology Manager Detert stated that we are in the home stretch of a project that will secure radio traffic over the air. Regional partners are moving to encryption to enhance security, protect sensitive personal and operational information, and reduce risks associated with open channels being monitored by individuals engaged in criminal activity. Dispatch staff have completed all required training, and communication plans have been shared with agencies. A list of agency points of contact has been created and verified to be shared prior to the go-live date.

○ **For Board Decision**

● **Resolution 226 – Approving the 2027 Fees**

Executive Director Myers introduced Resolution 226 – Approving the 2027 Fees, stating that the NORCOM ILA requires the Governing Board to formally approve the fees before distribution and final adoption, which occurs in December. Finance Manager Deppen provided the Budget calendar, Budget drivers and 2027 Budget



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Development results. Resolution 226 – Approving 2027 Fee Distribution was presented to the Governing Board for approval.

Commander Magnan made a motion to approve Resolution 226 – Approving the 2027 Fees. Deputy City Manager McCommon seconded the motion.

Motion carried.

○ **NORCOM Agency Newsletter**

The NORCOM Agency Newsletter is a monthly newsletter providing information and updates on recent and future activities, along with other topics of interest.

○ **Adjournment**

Chief Yourkoski adjourned the meeting at 9:22.

The next Governing Board meeting is scheduled for September 11, 2026.

Approved by:

Daniel W. Yourkoski
Chair

Attest:

Maggie Hanson
Secretary